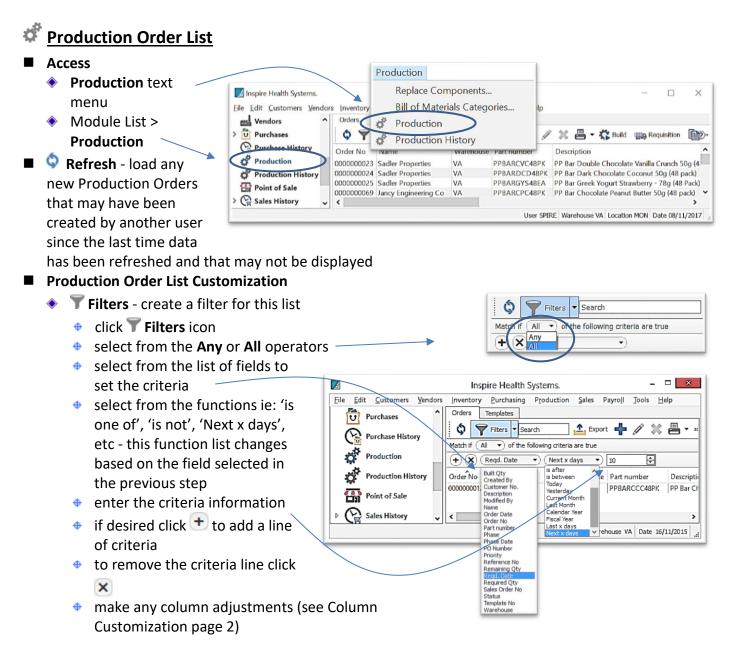
▲Spire User Manual

version 2.9 - volume 2 of 2

chapter 17 production manager



The Production Manager add-on lets you control inventory with pinpoint accuracy, reduce unplanned expenses and improve cash flow. Efficiently plan production from beginning to end and track progress with real-time information on raw materials, costs and production status.



Spire User Manual

version 2.9 - volume 2 of 2

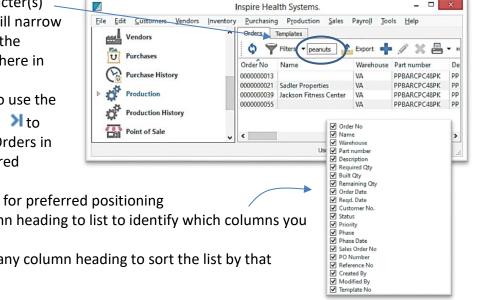


CHAPTER 17 PRODUCTION MANAGER

- select **Filters** for save options
 - Save default this filter will load when you click the \mathbb{T} Filters button
 - Save preset will add the current filter to the Filters menu 0
 - ▲ give this filter a name
 - select User if this filter i be used just for this User
 - select Company if it is to accessed by all users acces this Company data
 - Show in module list to display beneath the module name in the module list
 - Save column state if you have removed or added columns, or have sorted the list by one of the columns
 - click OK...this new filter will display in the Filters menu

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- Save preset as... if you have loaded an existing Filter, changed the criteria set, and want to 0 save this Filter under a different name
- click on the \mathbb{T} Filters button to release the current filter to see entire list or start a new filter ф.
- Search - type any character(s) into the field and the list will narrow to only records containing the character(s) typed, somewhere in the details
- open a Production Order to use the Navigate buttons K < > > to page through Production Orders in the list, filtered or not filtered
- **Column Customization**
 - drag and drop columns for preferred positioning
 - right-click on any column heading to list to identify which columns you wish to see in the grid
- Column Sort click on any column heading to sort the list by that column



Export

▲Spire User Manual

version 2.9 - volume 2 of 2

chapter 17 production manager



 further narrow your search by just 	Inspire Health Systems. – 🗖 📕
typing and the list will highlight the	rs <u>Y</u> endors Inventory <u>P</u> urchasing Production <u>Sales</u> Payroll <u>Tools</u> <u>H</u> elp
tett Vandarr	Orders Templates
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column	Order No Name Warehouse Part number
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until you see	0000000024 Sadler Pro Y Filters
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 drag the Icon Group to where you 	New Ctrl+N p1
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Export Production Order List Inspire Health Systems. Inspintered History Inspire He	Line Copy ~ Pull From Template

- Access Production Order List task bar
- select Production Order(s) from a filtered list (will export exact column layout) or unfiltered list (see Filters Page 1)
- 🔹 click 📤 Export
- choose the location File name, and Save as type it is to be saved in
- Save
- option to **Open File** right away
- from excel, make any changes or build any desired formulas

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Spire User Manual

version 2.9 - volume 2 of 2



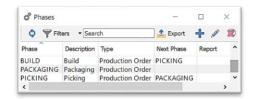
Chapter 17 production manager

Add New Production Order in one of 3 ways:

- 1. Add New Production Order Manually:
 - from the Production Order
 List > Orders tab click +
 New
 - Build No is displayed, the sequence for which is established in Company Settings > Sequence Numbers > Production Orders tab
 - option to enter or Q browse for a related Sales
 Order if this is a Sales
 Order-specific Production
 Order (see also Add New
 Production Order from a Sales Order page 13)

🕻 Build	Requisition	Next Phase	K < 3	××			Open Pending	
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Inventory IVA IVA VA	PPBARGYS48EA] WHEPRO	Description PP Bar Greek Yo Whey Protein		Quantity / 1.00000 100.00000	Built Qty 0.00000 0.00000	Remaining Qty 1.00000 100.00000	Frc Normal Low E Lowest 1.00000 : 100.00000	3
Inventory IVA IVA VA VA VA VA	PPBARGYS48EA] WHEPRO] SOYLEC	Description PP Bar Greek Yo Whey Protein Soy Lecithin		Quantity 1.00000 100.00000 25.00000	Built Qty 0 0.00000 0 0.00000 0 0.00000 0 0.00000	Remaining Qty 1.00000 100.00000 25.00000	Fre Normal Low E Lowest 1.00000 3 100.00000 25.00000	
Inventory IVA VA VA VA VA VA	PPBARGYS48EA] WHEPRO] SOYLEC] STRBERR	Description PP Bar Greek Yo Whey Protein Soy Lecithin Strawberries		Quantity 1.00000 100.00000 25.00000 100.00000	Built Qty 0.00000 0.00000 0.00000 0.00000	Remaining Qty 1.00000 100.00000 25.00000 100.00000	Fre Normal Low E Lowest 1.00000 25.00000 100.00000	
Inventory IVA IVA IVA VA VA VA VA VA VA	PPBARGYS48EA] WHEPRO] SOYLEC] STRBERR	Description PP Bar Greek Yo Whey Protein Soy Lecithin		Quantity 1.00000 100.00000 25.00000	Built Qty 0.00000 0.00000 0.00000 0.00000	Remaining Qty 1.00000 100.00000 25.00000	Fre Normal Low E Lowest 100.0000 25.0000 100.0000 100.0000	
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Inventory [VA] [VA] [VA] [VA] [VA] [VA] [VA] [VA	PPBARGYS48EA] WHEPRO] SOYLEC] STRBERR] OATS	Description PP Bar Greek Yo Whey Protein Soy Lecithin Strawberries		Quantity 1.00000 100.00000 25.00000 100.00000 100.00000	Built Qty 0.00000 0.00000 0.00000 0.00000	Remaining Qty 1.00000 100.00000 25.00000 100.00000	Fre Normal Low E Lowest 100.0000 25.0000 100.0000 100.0000	
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Phases is an optional process monitoring system used to label orders internally, with option to set each Phase to automatically print a pre-determined form(s) and move to a Next Phase, as pre-determined in the Phases setup (also maintained under Edit > Phases), and option to set default start Phase for new Production Orders, by User (Edit > User Settings > Production Orders > Default Phase)



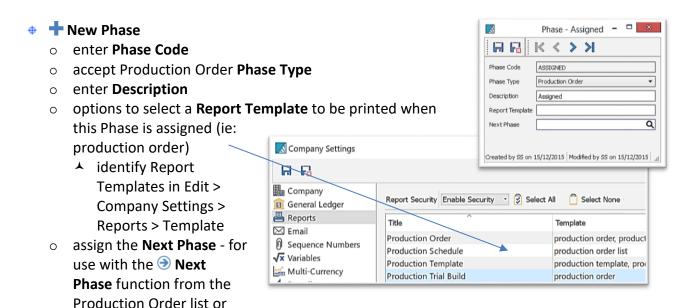
 once a phase is established, it will appear in the Production Order list, for use in filters, searches and reports

<u>File Edit Customers Vendor</u>	rs Inver	tory Pu	urchasing Prod	uction <u>S</u> ales	Payroll Too	ls <u>H</u> elp		
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Price Matrix	v <							>

▲Spire User Manual

version 2.9 - volume 2 of 2

chapter 17 production manager



from inside the Production Order, to advance to the Phase determined here

- Refresh Phases- bring in any new data that may have been entered by another user since you have had this module open or since the last time data has been refreshed
- Filters Search
 Filter / Search / Customize Phases List see
 Production Order List Customization, page 1
- Phases Quick Menu right-click on selected line(s) in the list to display
- Export Phases list in Excel or CSV format see Export, page 3
- 🔹 🥒 Edit Phase selected.
- Delete Phase selected
- option to enter or Q browse for a Phase Date for the Phase assignment
- option to enter or Q browse for a related Customer for a Customer-specific Production Order (see also Add New Production Order from a Sales Order page 13)
- accept the Order Date or change by entering or Q browsing
- enter or Q browse for the Required Date, which is used to determine order times for raw materials
 - once the Production Order is change to 'Pending' or 'In Progress' status, this date will show as the **Due Date** in the Inventory Item General tab, Purchasing section
- Status selection
 - Open ready to process, inventory items are not yet committed
 - Pending waiting for go-ahead, inventory items are committed
 - In Progress production has started, inventory items are committed
- option to enter a **Ref No** of your choice and significance
- Priority selection for filtering, sorting and reporting purposes
- enter Customer PO if this is a Customer-specific Production Order (see also Add New Production Order from a Sales Order page 13)

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